Date: / /	20
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Head Department of Materials and Metallurgical Engineering Bangladesh University of Engineering and Technology Dhaka – 1000

Re: Request for Self-Study/Special Course for Graduating Students

Name of the Student (ALL CAPS)

Student Number _____

Total Credit Hours Earned + Continuation

CGPA

Others (if any)

Course Type	Course Number	Name of the Course	
Self-Study/Special			

Approved by Advisor

Name

Signature

Date

Dear Sir,

I request you to allow me register for the above-mentioned course(s).

Kind Regards,

Signature _____ Date

Note:

- 1. Maximum <u>TWO</u> courses can be taken as self-study courses in the graduating term.
- 2. If the student has more than two courses remaining in the graduating term, he/she can take the remaining courses as special courses given the course(s) is(are) not offered in that term.
- 3. <u>Student must add the approved self-study courses in BIIS after approval</u> of BUGS.